

**PRESBYTERY OF BOISE  
STATED MEETING  
MINUTES  
August 10, 2023**

The meeting began at the WICAP (Western Idaho Community Action Partnership) warehouse in Caldwell, ID, for our Matthew 25 field trip. Participants met with Kass Rivera and Jonathan Gonzalez to learn about the needs of people in the community and how WICAP is helping through food distribution, hygiene kits supplies, utilities assistance, and organized activities for youth.

Those gathered then traveled to Boone Memorial Presbyterian Church, where the meeting was officially opened with prayer by the Moderator Randy Marshall, a quorum being present in person and online by Zoom.

The first item of business was **approval of the consent agenda**, after motion made and seconded. The consent agenda included the following actions by the Presbytery:

1. To record the business meeting of the Presbytery for purposes of drafting the written minutes that, when approved, will become the official record of the business of this meeting. The recording will not be retained after the draft minutes are prepared;
2. To approve the agenda of the stated meeting of August 10, 2023;
3. To approve the minutes of the stated meeting of May 11, 2023;
4. To seat as a corresponding member with voice:
  - a. Linda Toth, Eastern Oregon Presbytery;
  - b. Paul Phillips, Presbytery of de Cristo (transfer is still pending);
  - c. Nancy Martin Vincent (San Francisco Presbytery).
5. To receive the following reports:
  - a. COM report
  - b. Financial Management Committee report and financial reports
  - c. Presbyterian Women in the Boise Presbytery report
6. Upon the recommendation of the Committee on Ministry, to renew for one year the commission to Rachel Yates to preside at the Lord's Table within the Boise Presbytery;
7. Upon the recommendation of the Transitional Presbyter/Stated Clerk to reorder and renumber the existing policies of the Boise Presbytery, without change, as follows:
  1. Meetings, Officers, Committees of Presbytery, and Presbytery Procedures and Overtures
  2. Rule for Parity
  3. Electronic Meetings and Email Voting
  4. Executive Presbyter as Stated Clerk
  5. Policy on Retention and Destruction of Employee Records
  6. Policy on Sexual Misconduct

7. Child, Youth, and Vulnerable Adult Protection Policy
8. Bills and Overtures Task Group
9. Loan Review Group
10. Reimbursement for Services
11. Continuing Members and Validation of Ministry Policy
12. Process for Pastor Nominating Committees with Final Candidates
13. Policy on the Ordination and/or Installation of a Minister of the Word & Sacraments
14. Commissioned Ruling Elders
15. Minimum Effective Salary
16. Sabbatical Leave Policy and Sample Leave Guidelines
17. [reserved]
18. Policy for Dissolution (Termination and Separation of Church Pastoral Employment
19. Process for Addressing Churches with the Presbytery of Boise Seeking to Withdraw from the Presbyterian Church (USA)
20. Final Steps for Church and Pastor Seeking to Leave the Presbyterian Church (USA) and to allow the Transitional Presbyter/Stated Clerk to correct cross-references to policy numbers within existing policies to reflect this new order.

Randy Marshall then recognized first time Elder Commissioners.

R. Alex Chamberlain, Chair of the Committee on Ministry was invited to give the committee's report. He first noted a new Book of Order requirement to create a family medical leave policy and pointed people to the language proposed by COM from the meeting papers. It was offered as a first read with encouragement for people to provide comments to COM.

Then, he recognized Shana Woodbury, who was requesting a commission to the position of hospice chaplain with LHC Group. Shana Woodbury spoke about how her faith journey has brought her to this new position. As a ruling elder, she will be mentored by Rev. TJ Remaley, pastor at Southminster where she is currently a member. Shana previously completed all requirements for service as a commissioned pastor. She answered the Presbytery's questions. **Upon the motion made by COM, the Presbytery voted to grant a commission to Shana Woodbury to serve as a hospice chaplain with LHC Group and to administer the sacraments in that context.**

The next item of business for COM was consideration of two Inquirers who were presented for examination to move to Candidacy. The first is Meredith Green, who is enrolled at Princeton Theological Seminary. She appeared by Zoom to discuss her faith journey to date and her desire to continue toward ordination as a minister of the Word and Sacrament. She answered the questions of the Presbytery and was moved to a Zoom waiting room. **COM's motion to enroll Meredith Green as a Candidate for the Ministry of Word and Sacrament was debated and approved.** Meredith Green was welcomed back to the meeting with applause.

The Presbytery next considered the similar request for Rob Wheeler, who has completed his seminary education and is in the process of taking ordination exams. He spoke about his faith journey and desire to continue toward ordination, and he answered the questions of the Presbytery. He was then excused from the room. **COM's motion to enroll Rob Wheeler as a Candidate for the Ministry**

**of Word and Sacrament was debated and approved.** He was welcomed back to the room with applause.

Randy Marshall and R. Alex Chamberlain then asked Shana Woodbury and Rob Wheeler to come forward, along with Meredith Green by Zoom, to participate in a commissioning for Ms. Woodbury and a blessing for Mr. Wheeler and Ms. Green.

Rachel Yates then offered an update on the work of the Transitions Task Force. Synod Executive Nancy Martin Vincent was unable to join this meeting due to illness but will be present in November. Ms. Yates noted the feeling that the presbyteries were wrestling with God, particularly over what we did not want to release. She distributed a survey to meeting participants that requested input on what we would not want to release were the presbyteries to merge and what we could give up.

The Nominating Committee report was offered by JoAnn Thiry. First, the Committee brought a **motion to elect Mathew Eardley (RE, First Boise) as a Synod Commissioner. The Moderator invited nominations from the floor, but there were none. The motion passed.**

Next Rev. Thiry brought the Nominating Committee's **motion to elect Bonnie Lind (RE, First Boise), Heidi Smith (TE, First Homedale) as Ordination Examination Readers, and Linda Zornik (RE, First United Nampa) as an alternate reader.** The Moderator invited nominations from the floor, but there were none. **The motion passed.**

The Moderator invited announcements of celebrations and upcoming events in the Presbytery, and these were shared. He then offered a closing prayer and benediction, and the meeting was adjourned.

Respectfully submitted,

Rachel Yates  
Transitional Presbyter/Stated Clerk

Appendix I: Attendance  
Appendix II: COM report

## Appendix I: Attendance

**2023 Clergy Attendance**

<b>Pastor</b>	<b>Feb 4</b>	<b>May 11</b>	<b>Aug 10</b>			
Beck, David	Exc					
Beck, Elizabeth	Exc	Exc				
Berkowitz, Aaron	✓	✓	✓			
Carlson, David						
Chamberlain, R. Alex	✓	Exc	✓			
Conway, Charles	Exc	✓	✓			
Francis, Karen	✓	Exc				
Forbess, Dani	✓	✓				
Geisel, Marty						
Goldthwaite, Ruth	✓	Exc	✓			
Hicks, Ruth						
Hindman, Gary						
Irish, Rick						
Keener, Ed						
Koah, Tim						
Kukla, Andrew	✓	✓	✓			
Matthew, John	✓	✓	✓			
McKay, Judy	✓	✓	✓			
Paul, Marianne	✓	✓	✓			
Pickrell, John	✓					
Remaley, TJ	✓	✓	✓			
Rogers, Phil	✓	✓	✓			
Ryder, Elizabeth	Exc	✓	✓			
Schwind Williams, Katey	✓	✓	✓			
Shrumm, Norm						
Smith, Heidi	Exc	✓	✓			
Smith, Mark	Exc	✓				
Starcher, Kevin	✓	✓				
Thiry, JoAnn	✓	✓	✓			
Wheeler, Seth	✓	✓	✓			

**Ruling Elder Commissioners, Ruling Elders on Board of Trustees, & Others  
August 10, 2023**

Boise, Covenant

Katie Shevlin  
Steve Tyree  
Rick Smith

Boise, First

Susan Knights  
Pat Dautel  
Bonnie Lind

Boise, Southminster

Ann Agnew  
Cheryl Marshall  
Evelyn Cates

King Hill

Ken Jones

Nampa, First

No commissioners

Ontario, Bethany

Marilyn Blair Clausen  
Joya Hill

Caldwell, Boone Memorial

Laddene Korhonen

Homedale, First

No commissioners

Parma, Kirkpatrick Memorial

No commissioners

Weiser, Redeemer

Pat Thompson

**RULING ELDER COMMISSIONERS BY VIRTUE OF OFFICE**

Jacquelyn Benjamin (PW Moderator, Mission Strategy Committee Chair)

Randy Marshall (Presbytery Moderator)

Rachel Yates (Transitional Presbyter/Stated Clerk)

Shana Woodbury (COR Chair)

VISITORS

Rob Wheeler, Inquirer

CORRESPONDING MEMBERS

None

REMAINDER OF PAGE LEFT BLANK

## APPENDIX II

Committee on Ministry  
 Presbytery of Boise  
 August 10, 2023

The Committee on Ministry (COM) reminds all active minister members that the Presbytery-sponsored boundaries training will be held online on September 20 and September 21 (2.5 hours each morning). Please advise Rachel Yates (boiseinterimexec@gmail.com) of your intention to participate, or of your need to schedule a separate training.

COM reports that evaluations on the ministries of Carol Bounds and Joey Mills as Commissioned Pastors were received from their congregations and reviewed with joy by the COM. We are pleased that their ministry continues among us.

COM approved reimbursement to Susan Mulheron for expenses incurred for the trip that she and her family undertook in traveling to Boise for a restorative justice meeting. Ms. Mulheron was harmed over two decades ago while active at Boone Memorial due to sexual misconduct. Allegations were brought against the minister and dismissed on procedural grounds. COM acted at that time to require steps from the minister before he could return to active ministry, which were never completed. By vote of the Presbytery, the minister was released from ordered ministry in the PC(USA). After the recent restorative justice meeting with Ms. Mulheron, her advocate, a meeting facilitator, the Transitional Presbyter/Stated Clerk, and three members of presbytery who processed the complaint those years ago, Ms. Mulheron stated that she is finding healing of these old wounds. She now works within the Catholic Church when such complaints arise within that faith.

COM is recommending amendment to existing Policy #5 to reflect the new Book of Order requirement for Family Leave and has drafted a new Family Leave Policy to implement the required change. These draft policies are being presented for a first read at this meeting. Another policy related to dissolution of pastoral calls (also required by the new Book of Order) was presented to COM, and it was agreed to table it until our next meeting for further discussion. COM presents the following items for action:

1. FOR ACTION: Recommend to Presbytery that it renew for one year the commission to Rachel Yates so that she can preside at the Lord's table within Boise Presbytery.
2. FOR ACTION: Recommend to Presbytery that ruling elder Shana Woodbury be commissioned as a ruling elder as she serves as a hospice chaplain with Idaho Hospice, and that she be authorized to serve the Lord's Supper when requested. This is in accord with G-2.1001 in recognition of a validated ministry within Presbytery. After serving in a family ministry role at Covenant, she now worships at Southminster. Rev. TJ Remaley has agreed to serve as her mentor.
3. FOR ACTION: Receive reports on our two inquirers into ministry (Meredith Green and Rob Wheeler), and consider them for being approved to become candidates.